



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

March 20, 2026

Andy (James) & Jen Sarginson  
911 Westside Rd. #219  
South Cle Elum, WA 98943

### **RE: Sarginson Short Plat (SP-26-00001) - Deemed Complete**

Parcel# 304235

Dear Applicants,

An application for a 2-lot Short Plat of approximately 7.87 acres located off Westside Rd., parcel #304235, was received on March 17, 2026. This application known as the Sarginson Short Plat has been assigned permit number SP-26-00001 and has been **determined complete** as of March 20, 2026. Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all adjoining property owners, governmental agencies, and interested persons pursuant to KCC 15A.03.060.
2. Comments from adjoining property owners, governmental agencies, and interested persons will be considered during review by staff.
3. Following the comment period, a determination will be issued.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7079 or by e-mail at [zach.torrancesmith@co.kittitas.wa.us](mailto:zach.torrancesmith@co.kittitas.wa.us).

Sincerely,

Zach Torrance-Smith  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2  
Ellensburg, WA 98926